

MEETING DATE
April 24, 2017
Subject: Consultant selection to prepare the Evaluation and Appraisal Report (EAR) 2017.



AGENDA REPORT

AGENDA
Section:
Item #: 2

Department/Office: Community Development

Requested Action or Motion: Move to approve the rankings as submitted and authorize the City Manager (or designee) to negotiate a contract for the services, starting with the top-ranked firm.

Summary Explanation & Background:

In February of 2017, the Community Development Department staff published a notice for a Request for Qualifications (RFQ), seeking Professional Urban Planning Services to prepare and finalize the City's Evaluation and Appraisal Report (EAR) of the Comprehensive Development Plan. The EAR is due in September of 2017. This report must be completed and submitted to meet the Florida State Growth Management requirements provided within F.S. 163.3191.

City staff evaluated the written RFQ responses and invited the two respondents for individual interviews to further explain their qualifications and resources to enable them to prepare the City's Evaluation and Appraisal Report. After careful evaluation and consideration, staff ranked the respondents in the following manner:

- # 1 - Kimley-Horn.
- # 2 - S&ME

Following completion of negotiations, the contract will be presented to City Council for final approval.

Fiscal Impact:

N/A

Exhibits:

Contact Person: Sara Blanchard, Planner

Commission/Board:

Phone #: 407-539-6214

Reviewed by City Attorney

Yes N/A