

MEETING DATE
August 28, 2017
Subject: Building Plan Review & Inspection Services - Universal Engineering Sciences, Inc.



AGENDA REPORT

AGENDA
Section: Consent Agenda
Item #: 12

Department/Office:
Administration

Requested Action or Motion: Move to authorize the City Manager to piggyback off of Contract No. 16-0620C with Universal Engineering Sciences, Inc. for building plan review and inspection services valid through September 30, 2018.

Summary Explanation & Background:

Due to the increased building construction activity within the City, the Community Development Department has been augmenting the current inspection staff with contracted building inspection services.

Currently, the City has been piggybacking off of a current contract between Lake County BCC and Universal Engineering Sciences that was a competitively bid and is valid through September 30, 2018. In prior years, the purchasing threshold has been within the amount established for City Manager approval, however it is anticipated that for the remainder of FY 2017 and through FY 2018, expenditures will exceed \$50,000.

As a result of anticipated additional inspection workload, staff is requesting approval to piggyback off of Universal Engineers Sciences, Inc. current contract with Lake County BCC (Contract No. 16-0620C) through the end of fiscal year 2018 (September 30, 2018).

Fiscal Impact:

Building Plan/ Inspection Services are funded within the General Fund from Building Permit and Plans Review Fees.

Exhibits:	Contact Person: Sharon Anselmo, City Manager Phone #: 407 539-6221	
Commission/Board:		
<table border="1"> <tr> <td>Reviewed by City Attorney</td> </tr> <tr> <td><input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A</td> </tr> </table>		Reviewed by City Attorney
Reviewed by City Attorney		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A		