

MEETING DATE
September 7, 2017
Subject: Evaluation & Appraisal Report (EAR) Introduction



AGENDA REPORT

AGENDA
Section:
Item #: 1

Department/Office: Community Development

Requested Action or Motion: No action requested.

Summary Explanation & Background:

Kelley Klepper and Clif Tate from Kimley-Horn & Associates will provide P&Z with an update on the progress of the Evaluation & Appraisal Report (EAR) and EAR-based amendments. This presentation is for information purposes only and is intended to provide P&Z with the overall process, where we are today, where the City is heading with the EAR-based amendments and what the role of P&Z will be as we continue forward with the EAR-based amendments.

Florida Statue requires the City of Maitland to evaluate the Comprehensive Development Plan (CDP) every seven (7) years. The City of Maitland shall determine if plan amendments are necessary to reflect changes in state requirements. The City of Maitland is encouraged to update the CDP to reflect changes in local conditions. The City of Maitland is required to notify the Department of Economic Opportunity (DEO) as to its determination by September 1, 2017. If the City of Maitland determines that plan amendments are required, the plan amendments shall be prepared and transmitted within one (1) year.

General Overview of the EAR Process

- Kick-off Meeting: **July 12, 2017**
 - o Meeting between the consultant and City staff.
- Data Collection: **Ongoing**
- Current Plan Analysis & Data, Inventory and Analysis: **Ongoing**
 - o Review the Plan for necessary updates with State and regional requirements: **Ongoing**
 - o Letter of Determination: **September 1, 2017**
 - o EAR Introduction to Planning & Zoning Commission: **Current Stage**
 - o Present "Matrix" of recommended GOP's for amendment to P&Z and City Council
- Generate Plan Amendments
- Planning & Zoning Public Hearing and Recommendation
 - o The Planning & Zoning Commission will review the proposed plan amendments and make a recommendation to the City Council.
- City Council Transmittal & Adoption
 - o City Council will transmit the plan amendments to DEO. DEO and other reviewing agencies will review the plan amendments and provide comment if applicable. City Council will hold an adoption hearing to formally adopt the plan amendments.

Next Step

The consultant will present a "Matrix" of recommended Goals, Objectives and Policies for amendment of the CDP at a time TBD.

Fiscal Impact:

N/A

Exhibits: City of Maitland EAR Initial Summary
(DOCX)

Contact Person: Sara Blanchard, Chief Planner

Commission/Board: Planning and Zoning Commission

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Reviewed by City Attorney

Yes N/A