

MEETING DATE
December 11, 2017
Subject: Sole Source Purchase of Sensus Water Meters and Parts - Core & Main LP



AGENDA REPORT

AGENDA
Section: Consent Agenda
Item #: 5

Department/Office: Public Works

Requested Action or Motion: Move to approve the sole source purchase of Sensus water meters and water meter replacement parts from Core & Main LP.

Summary Explanation & Background:

The City measures water use to recover the cost of providing service. It is important to ensure that standardized meters are used throughout the system. The City has chosen Sensus meters for this purpose. Additionally, all new development projects are required to install Sensus water meters.

This request is for the acquisition of water meters and water meter materials and supplies as part of regular operations and maintenance of the water system. Regular maintenance and repair is required each year to ensure the integrity of the system and the efficient and effective operation of the water distribution system as a whole. Meters are used for both residential and commercial customers.

As Sensus, USA utilizes distributors within the regions they serve, it is necessary to purchase the meters and meter replacement parts from an authorized distributor in Florida. Core & Main LP is the authorized distributor of these meters, therefore a sole source purchase is necessary.

Sensus, USA water meters range in cost from \$1,000 to \$16,000 per meter, depending upon the size and use of the meter, and can fluctuate based upon the number of developments occurring within the City in a given year. Staff anticipates, with the number of developments occurring this Fiscal Year, that meter and meter parts and supply purchases will exceed the City Manger's approval threshold of \$50,000.

Fiscal Impact:

Funds to cover the cost of meters and meter replacement parts is budgeted in the FY 2018 Water Production/Distribution Budget in line items 535270 (meters) and 534617 (meter parts and supplies). Revenue for new development projects will be charged as they occur and Water Production/Distribution line items reimbursed accordingly.

Exhibits: Sensus Sole Source letter and costs (PDF)	Contact Person: Tonya Moore, Special Projects Coord Phone #:
Commission/Board:	
Reviewed by City Attorney <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	