

MEETING DATE
January 17, 2018
Subject: Lakes Advisory Board Constitution and By-Laws Review



AGENDA REPORT

AGENDA
Section:
Item #: 2

Department/Office: Public Works

<p>Requested Action or Motion:</p>
<p>Summary Explanation & Background:</p> <p>Due to the recent turn over in the membership of the Board, requests made at the last meeting, and subsequent discussions with staff and the City Council regarding one of these issues, it was determined that a brief discussion of the mission and role of the Board should be discussed. As outlined in the Board's Constitution, the following are delineated as the powers and duties of the LAB:</p> <ol style="list-style-type: none"> 1. The Board shall provide recommendations regarding the Conservation Element of the Comprehensive Development Plan and the Stormwater/Lakes Management Plan. <p>The Conservation Element of the Comprehensive Development Plan (CDP) addresses many of the lake related issues in the city. Because of this, the city council has designated the LAB as the Board to review and make recommendation on this section of the CDP as amendments occur. Every seven years, the city is required to take a comprehensive look at the entire plan and make revisions based upon changes in state law and local conditions. We are going through that process this year and recommendations will be forwarded to the board for review.</p> <p>The Stormwater/Lakes Masterplan (SLMP) is a technical document designed to address specific projects to improve lake water quality. As updated occur to this document or revisions are necessary, the LAB is charged with reviewing changes and making recommendations to the City Council.</p> 2. The Board shall review and monitor proposed projects of all applicable regional, County and local committees and Boards and communicate regularly to City Council activities or projects impacting the City of Maitland. <p>The Public Works Department works with adjacent local governments, regional water management authorities and state agencies to monitor projects effecting our lakes. As these projects arise, they are reported to the board under the staff report section of the agenda.</p> 3. The Board shall review specific stormwater or lakes issues as referred by the City Council to ensure consistency with overall environmental policies and sound planning and engineering. <p>This is fairly self-explanatory. If an issue arises at city council that they determine is appropriate for LAB review, it is referred to the LAB for recommendations.</p> 4. The Board shall provide recommendations for capital expenditures to implement the Stormwater/Lakes Management Plan in the Capital Improvements Program and applicable

budget categories.

Each year in February or March, the Capital Improvements Plan for the Lakes and Stormwater Management Division is forwarded to the Board for review and recommendation. These recommendations are forwarded to the City Manager to take into consideration while preparing the final budget that is presented to the City Council.

5. The Board shall identify process to encourage to the greatest extent possible community participation in the stormwater and lakes management decision making process through regular communications and information dissemination on key issues.

The Board is charged with the responsibility of raising awareness of lakes and stormwater management issues. This is done through public outreach at events, newsletters, and direct information dissemination. An example of this is the letter to lakefront property owners that is under review on the agenda tonight.

Two issues were raised at the November meeting that were requested to come back to the Board. The first was a concern regarding clearing at the Maitland Concourse North property. In this case clearing was done outside of the permitted area. In cases such as this, according to the constitution, the LAB has no jurisdiction in issues of this nature. In fact, following the meeting, the issue was brought to the attention of the Community Development Department. Community Development and Lakes Management staff immediately took action to document the violation and begin to take action to rectify the situation. The issue was then brought before the City Council who directed the City Manager to continue to work to remediate the vegetation removal. If, as was initially suggested, this issue was brought back to the LAB for review, it would have been two months before it would have been heard and the most that could have been done is to make a recommendation to City Council.

The second issue that arose was a concern regarding lakefront home construction and the lack of maintenance of the silt barriers. Based upon this being brought up at the meeting, the city's Building Department and Lakes Management Division staff members have been requested to step up inspection and enforcement of the silt barrier requirement on lakefront properties that are under construction. Again, if this were to be brought back to the LAB for action, there would have been a two month delay and there is little that could be done as the Board does not have any jurisdiction over lakefront development.

To summarize, the main focus of the Board is to provide policy direction to the City Council through the CDP, capital budget or issues referred by the City Council and provide information to the public to encourage involvement and awareness of lake quality issues. As capital projects proceed, city staff will keep you informed of the progress as well as provide information on lake quality monitoring. The most important issue to keep in mind is that, as LAB members you are advocates for the lakes. That does not mean that you have relinquished your responsibility as residents and concerned citizens. If an issue related to lakes is observed, it need not wait until a meeting to make the city staff aware of it.

Fiscal Impact:

NA	
Exhibits: LAB Constitution May 17 final (DOC) LAB By-Laws May 17 final (DOC)	Contact Person: Paul Ritter, Lakes Management Coordinator
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Reviewed by City Attorney <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	