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| MEETING DATE |
| February 12, 2018 |
| Subject: Authorize Purchase of SunTree Nutrient Separating Baffle Box |



AGENDA REPORT

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| AGENDA |
| Section: Consent Agenda |
| Item #: 10 |

Department/Office:
Administration

Requested Action or Motion: Move to authorize the purchase of two nutrient separating baffle boxes from SunTree Technologies, Inc. as a sole source supplier.

Summary Explanation & Background:

The Monroe Avenue Drainage Ditch project was approved and funded as part of the FY 2018 Stormwater/Lakes Management Capital Improvements Program. The project is a partnership between the City, Gem Lake Apartments and Department of Environmental Protection (DEP). Gem Lakes has provided the engineering and design, and the City obtained the required permits in 2017. The DEP is providing \$400K in matching grant funds for completion of the project.

The project includes the installation of two Nutrient Separating Baffle Boxes ® which are trademarked and manufactured exclusively by Suntime Technologies, Inc. The Nutrient Separating Baffle Box® (NSBB) is a highly recognized storm water treatment system that utilizes a patented screening technology, enhanced three-chamber separation, and inline installation. The NSBB's triple compartment scour-free design and screening system captures sediment and suspends trash and debris in a dry state. Dry state storage greatly minimizes nutrient leaching, bacteria growth, and odors leading to improved water quality for the surrounding water bodies. Storing waste solids in a dry state suspended in the basket minimizes maintenance costs by eliminating the need to remove thousands of gallons of water during the cleaning process.

The City's purchasing policy Section 19 states that a contract may be awarded for a supply, service or construction item without competition when the City Manager determines that there is only one source for the required service, supply or construction item. As the NSBB is proprietary technology and trademarked, the City Manager concurs that there is only one source. Because the project is partially funded by DEP, if approved, staff will request approval from the grant manager to authorize the purchase using grant funding.

Staff is recommending City Council authorize the purchase of two 12-20 Nutrient Separating Baffle Boxes from Suntime Technologies, Inc under Section 19 of the City's purchasing policy.

Fiscal Impact:

Stormwater Capital Budget includes funding for the purchase of two 12-20 nutrient separating baffle boxes - Monroe Avenue Ditch Project - with 50% of cost to be reimbursed by DEP Grant NS015.

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| Exhibits: Suntime NSBB Brochure (PDF) |
| Commission/Board: |

Contact Person: Sharon Anselmo, City Manager
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Reviewed by City Attorney

Yes N/A