



Invoice

Date	Invoice #
2/1/2018	11721

Plan Administration Division
Phone: (239) 333-4872
Fax: (239) 481-0634
www.foster-foster.com

Bill To
City of Maitland Municipal Police Officer & Firefighter Pension Trust Fund c/o Foster & Foster, Inc. 2503 Del Prado Blvd. S, Suite 502 Cape Coral, FL 33904

Terms	Due Date
Net 30	3/3/2018

Description	Amount
Plan Administration services for the month of January 2018.	1,400.00

Balance Due

\$1,400.00

Thank you for your business!

Please make all checks payable to:
Foster & Foster, Inc.
13420 Parker Commons Blvd, Suite 104
Fort Myers, FL 33912

City of Maitland Police Officers' & Firefighters' Pension Board of Trustees

Travel Expense Form

In accordance with the obligations set forth in Florida Statutes 112.661(14) trustees are encouraged to regularly attend educational sessions which are designed to increase their knowledge of pension administration, investments, and fiduciary standards.

Trustee Name Chris Morton
Conference Name FPPTA 2018 Wall Street Program

APPROVED CONFERENCES:

Trustees may attend (2) conferences sponsored by the following entities per year without prior approval:

Florida Public Pension Trustee Association (FPPTA)
 State of Florida Division of Retirement
 Klausner, Kaufman, Jensen, & Levinson, P.A.

ALL OTHER conferences require prior approval:

_____ *Chairman/Secretary Signature*

Location of Conference New York, NY
Departure Date Tuesday, March 27, 2018
Return Date Saturday, March 31, 2018

DATES								ITEM TOTALS	Payment Method	
	SUN	MON	TUES	WED	THURS	FRI	SAT		Issue a Check	Used City Credit Card
Transportation:										
Personal Vehicle <small>Enter mileage IRS mileage rate \$0.545</small>								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
City Vehicle <small>check box</small>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Air Fare								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Other								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Lodging: <small>single occupancy rate</small>										
Hotel								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Per Diem: <small>meals & incidentals</small>										
GSA Rate according to location of conference			\$55.50	\$74.00	\$74.00	\$74.00	\$55.50	\$333.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:										
Tolls								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Self Parking								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Materials, Supplies								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Other: list separately								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
DAILY TOTALS	\$0.00	\$0.00	\$55.50	\$74.00	\$74.00	\$74.00	\$55.50	TOTAL		
								\$333.00		

I certify the above expenses are correct as to every material matter and were incurred for official business of the Maitland Police & Fire Pension Plan

Trustee Signature:

City of Maitland Police Officers' & Firefighters' Pension Board of Trustees

Travel Expense Form

In accordance with the obligations set forth in Florida Statutes 112.661(14) trustees are encouraged to regularly attend educational sessions which are designed to increase their knowledge of pension administration, investments, and fiduciary standards.

Trustee Name Jeff Harris
 Conference Name FPPTA 2018 Wall Street Program

APPROVED CONFERENCES:
Trustees may attend (2) conferences sponsored by the following entities per year without prior approval:

Florida Public Pension Trustee Association (FPPTA)
 State of Florida Division of Retirement
 Klausner, Kaufman, Jensen, & Levinson, P.A.

ALL OTHER conferences require prior approval: _____
Chairman/Secretary Signature

Location of Conference New York, NY
 Departure Date Tuesday, March 27, 2018
 Return Date Saturday, March 31, 2018

DATES →								ITEM TOTALS	Payment Method	
	SUN	MON	TUES	WED	THURS	FRI	SAT		Issue a Check	Used City Credit Card
Transportation:										
Personal Vehicle								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Enter mileage										
IRS mileage rate \$0.545										
City Vehicle check box	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Air Fare								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Other								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Lodging: single occupancy rate										
Hotel								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Per Diem: meals & incidentals										
GSA Rate according to location of conference			\$55.50	\$74.00	\$74.00	\$74.00	\$55.50	\$333.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:										
Tolls								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Self Parking								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Materials, Supplies								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Other: list separately								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
								\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
DAILY TOTALS	\$0.00	\$0.00	\$55.50	\$74.00	\$74.00	\$74.00	\$55.50	TOTAL		
								\$333.00		

I certify the above expenses are correct as to every material matter and were incurred for official business of the Maitland Police & Fire Pension Plan

Trustee Signature: 